

Rugby Spring Fair - Stallholders Booking Form

Monday 5th May 2025



Risk Assessments and Insurances are required by Rugby Borough Council a month prior to the event.

Last Date for submission of all documents: **24th March 2025**

Any queries please contact stallholders@rugbyspringfair.org.uk

Your details:

Organisation/ Company Name.....

Contact Name.....

Address.....

Email.....

Telephone

Number of pitches required.....

Type of activity & size of business

No of helpers 2 (any additional helpers charged @£3 each)

Any Special information.....

Terms & Conditions:

1. The organisers will not bear any responsibility for any claims arising from any activity relating to your organisation's attendance at the Spring Fair.
2. Any tents used must have secure guy ropes, which are clearly marked to avoid anyone tripping over them. Any generators used must have secure guards to protect the public from any hot or working parts.
3. Stallholders must supply their own tables, fire extinguisher, chairs etc for their use and remove all their own rubbish.
4. Static pitches are nominal area 5m wide x 4m deep. We cannot guarantee any special location or requirements.
5. Please note there is no water or electricity supply available on the Recreation Ground.
6. Access to the field will be from 8.30am until 10.30am for setting up. Space for 1 car to park by your stall, other vehicles to be removed by 10.45am.
7. **Please Note:-** Vehicle SPEED LIMIT on the field is 4 mph. ie (Walking Pace).
8. Gates open to the public at 11.00am and close at 5pm **(for safety reasons cars and other transport cannot be moved, leave/re-enter the ground until the Fair closes, unless agreed with Stewards in the case of Emergency)**

Please **sign this form** and return it with the

Risk Assessment and Insurance details

stallholders@rugbyspringfair.org.uk

before **Monday 24th March 2025** with your cheque for

£20 per standard Charity stall,
£25 per standard Small Traders stall,
£60 per Large Traders/Shops/Business
£100 specific site - if available

This will confirm your booking.

I have read and understand the Terms & Conditions set out:

Signed.....

Payment by Bank Transfer to:

Rugby Spring Fair. Sort Code 20-57-44
Account Number 13102971

This information is confidential and for use by the Rugby Spring Fair Organising Committee ONLY and will NOT be shared with any third party

Organised by Rugby Rotary Clubs, Lions, Round Table & 41 clubs on behalf of Local, National and International Charities.

